

Once you begin the interview process, you will be asked to select an *Interview Type* as seen in Figure 4.1. You have two choices. If you want to determine if a specific, known activity might be declarable, click on the **Evaluate a Single Activity** button. If you need help in identifying whether declarable activities might exist for a site or within an organization, click on the **Evaluate/Identify Multiple Activities** button. Figure 4.1 displays the first page of the AP Declaration Helper Interview and asks the user to select an *Interview Type*.

The screenshot shows the 'AP Declaration Helper - Interview' application. At the top left is the NNSA logo (National Nuclear Security Administration) and at the top right is the U.S. Department of Energy logo. Below the logos is a dark blue header with the text 'AP Declaration Helper - Interview'. The main content area is white and contains the following text:

**AP Declaration Helper Interview**

**Welcome to the AP Declaration Helper Interview Application!**

The AP Declaration Helper Interview application can help you to quickly and easily determine whether one or more of your nuclear-related activities are likely to be declarable under the Additional Protocol. You will need some knowledge of the activities you wish to evaluate, but detailed knowledge of the Additional Protocol is not necessary. Simply using the interview application and viewing its context-sensitive help topics will help you gain a better understanding of the Model AP in general and the specific factors involved in the declaration decision process.

There are two approaches from which you may take this interview to determine whether any of your past, current, or planned activities are likely to be declarable:

- **Evaluate a Single Activity** - You may take the interview to evaluate a single activity. This approach may be used to determine and document whether the activity is or is not likely to be declarable. The interview process must be completed separately for each activity to be evaluated in this manner. Use this option if you are aware of a specific activity and want to determine if it is likely to be declarable.
- **Evaluate/Identify Multiple Activities** - You may take the interview to evaluate multiple activities within your State, Party, organization, or other entity as a whole. This approach may be used to develop a list of your activities that are likely to be declarable. This interview is not designed to help you document specific activities that are unlikely to be declarable. Use this option if, for example, you want to evaluate a program to see if any of the program's activities might be declarable.

In either case, you may view or print reports to document the results of any interview session.

To begin, click the desired button below to Evaluate a Single Activity or Evaluate/Identify Multiple Activities and then enter an optional name by which you can identify your interview session at the top of the interview page. Simply click Yes or No to answer each question in the order in which they are presented and the AP Declaration Helper will provide a general suggestion as to whether the activity under evaluation is or is not likely to be declarable. It is important to note that the results of the AP Declaration Helper interviews are neither definitive nor authoritative. They are based on the Model Additional Protocol (INFCIRC/540 (Corrected)) and are not intended to address your specific situation.

If you are not sure of the meaning of a term used in an interview or if you want to see additional details about a particular topic, you can click one of the many links throughout the questionnaires and you will be directed to a context-sensitive help page.

Remember, the data you enter will not be saved and you can complete as much or as little of the interview as you desire.

At the bottom of the main content area are two buttons: **Evaluate a Single Activity** and **Evaluate/Identify Multiple Activities**.

On the right side of the interface, there is a 'Links' section with a chain-link icon and the following links: [AP Helper Home](#), [Interview](#), [AP Helper Help](#), [AP Helper FAQ](#), [Contact AP Helper](#), and [AP Helper Downloads](#). Above the links is the text 'Options: Restart'.

Figure 4.1 Selecting an *Interview Type*

After you have chosen the *Interview Type*, you will be asked to enter an *Interview Name*. The *Interview Name* is a reference to this AP Declaration Helper session and will be displayed on any report you might choose to create. The identifier is for your use only and can contain any text you choose. It can even be left blank if desired.

As mentioned earlier, the interview is straightforward and simple. Figure 4.2 shows an interview in process to evaluate a single activity with the *Interview Name* titled, "Test Nuclear R&D Activity".

Figure 4.2 Example of a partially completed interview to evaluate an activity

It is useful to note the following:

- The *Interview Name* is displayed at the top of the screen.
- The interview is arranged by articles of the AP.
- Context-sensitive help is available by clicking on the highlighted terms in each question. Help text is taken directly from published IAEA sources, such as the *Model AP*, *Format Guidelines*, and *IAEA Glossary*.
- The interview in the example is partially complete, with the user's responses visible in the yes/no boxes to the right of each question.
- In the status box to the right of the questions, you can see that the activity is potentially declarable under Article 2.b.(i). The status box is updated as the user responds to, or changes the response to, a question.
- The status box also shows that based upon user responses, the activity is probably not declarable under Articles 2.a.(i) and 2.a.(ii).
- Because the interview is not complete, a determination for the remaining articles is still pending.

Figure 4.3 displays a sample screen from the *Evaluate/Identify Multiple Activities* option. The set of questions is similar to that of the *Evaluate a Single Activity* interview, except that they are worded with the intent of discovering activities. In this example, the user's

responses have indicated that there exist one or more activities that might be declarable under Article 2.b.(i) and the user is being prompted to enter names that can be used as identifiers.

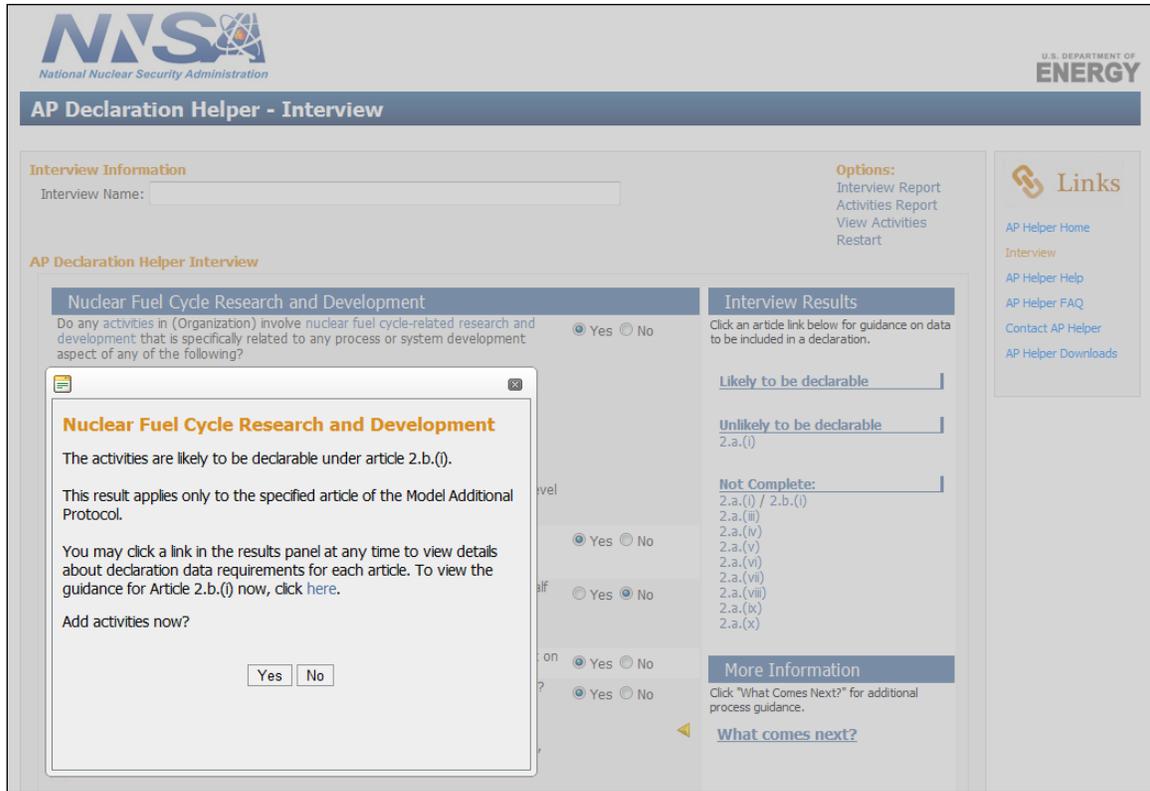


Figure 4.3 Evaluating/Identifying Multiple Activities

If the user clicks “Yes” to the *Add activities now?* question, a screen similar to that in figure 4.4 will be displayed. In this example, the user is entering an activity name (Activity 2) that may be declarable under article 2.b.(i). Note also from the figure that another activity (Activity 1) has already been identified.

**NNSA**  
National Nuclear Security Administration

U.S. DEPARTMENT OF  
**ENERGY**

**AP Declaration Helper - Interview**

**Interview Information**  
Interview Name:

**Options:**  
[Interview Report](#)  
[Activities Report](#)  
[View Activities](#)  
[Restart](#)

**Links**  
[AP Helper Home](#)  
[Interview](#)  
[AP Helper Help](#)  
[AP Helper FAQ](#)  
[Contact AP Helper](#)  
[AP Helper Downloads](#)

**Activities**

Article	Activity Name	Activity Comments		
2.b.(i)	Activity 1	LWR Simulation	<a href="#">Edit</a>	<a href="#">Delete</a>

Figure 4.4 Entering Activity Names

At any time, the user can select one of the report options displayed in the upper right corner of the screen to obtain a summary of interview results.